

ASHTABULA COUNTY TECHNICAL & CAREER CENTER BOARD OF EDUCATION

The meeting of the Ashtabula County Technical & Career Center Board of Education was called to order by President Hill on Monday, May 18, 2020, at 10:00 a.m. in room 104 of "A" Building.

Present: Debra Barrickman, Steve Candela, Sally Fisher, William Hill, Michael Kennedy, Barbara Klingensmith, Harlan Waid, Supt. Brockway, Treasurer Elly

\* \* \* \*

The meeting was opened with the Pledge of Allegiance.

**PLEDGE OF ALLEGIANCE**

\* \* \* \*

It was moved by Mr. Candela and seconded by Mrs. Klingensmith that the minutes of the regular April meeting and the special May 4, 2020, meeting was sent to all board members prior to this meeting be approved and their reading be dispensed with.

**MINUTES**

ROLL CALL: Fisher, yes; Hill, yes; Kennedy, yes; Klingensmith, yes; Waid, yes Barrickman, yes; Candela, yes. Motion carried.

\* \* \* \*

It was moved by Ms. Fisher and seconded by Mr. Kennedy that the financial reports for April including the following investments be approved:

**FINANCIAL REPORTS**

Premier Savings Deposits  
None

Premier Savings Withdrawals  
None

Huntington MMAX Deposits  
4/30/20 April MMAX Interest Added to Investments \$425.50

Average Interest Rate for April from Huntington Premier Savings: .009%  
April Interest Earned from Premier Savings: \$18.44

Average Interest Rate for April from Huntington MMAX: .20%  
April Interest Earned from Huntington MMAX: \$425.50

Huntington Activity Account Interest Earned for April: \$1.06

Total All Funds Invested as of 4/30/20:	\$6,727,873.10
Interest Earned FTD as of 4/30/20:	\$73,288.27

ROLL CALL: Hill, yes; Kennedy, yes; Klingensmith, yes; Waid, yes; Barrickman, yes; Candela, yes; Fisher, yes.  
Motion carried.

\* \* \* \*

It was moved by Dr. Waid and seconded by Mr. Candela that bills for April be approved. Vouchers were presented to board members for their review.

**BILLS**

ROLL CALL: Kennedy, yes; Klingensmith, yes; Waid, yes; Barrickman, yes; Candela, yes; Fisher, yes; Hill, yes. Motion carried.

\* \* \* \*

It was moved by Mrs. Klingensmith and seconded by Mr. Kennedy that The Board approve the Five-Year Forecast for FY20-24.

**FIVE YEAR FORECAST**

ROLL CALL: Klingensmith, yes; Waid, yes; Barrickman, yes; Candela, yes; Fisher, yes; Hill, yes; Kennedy, yes.  
Motion carried.

\* \* \* \*

It was moved by Dr. Waid and seconded by Mr. Candela that The Board Approve the following new funds:

**NEW FUNDS**

CARES	599-9120
TANF Summer	019-9500

ROLL CALL: Waid, yes; Barrickman, yes; Candela, Fisher, yes; Hill, yes; Kennedy, yes; Klingensmith, yes.  
Motion carried.

\* \* \* \*

It was moved by Dr. Barrickman and seconded by Mr. Candela that The Board approve the following:

**RESIGNATION**

It is recommended that the Board accept the resignation of Anna Applebee, Educational Aide, effective May 15, 2020. Anna is pursuing full-time employment.

ROLL CALL: Barrickman, yes; Candela, yes; Fisher, yes; Hill, yes; Kennedy, yes; Klingensmith, yes; Waid, yes.  
Motion carried.

\* \* \* \*

It was moved by Mr. Candela and seconded by Mr. Kennedy that The Board Approve the following:

**PERSONNEL**

That Joseph Chiacchiero be extended a one-year, 183 day limited contract for 2020-2021 as Geneva Industrial Arts Instructor at Class V, Step 6 in accordance with Section 10.10 of the teachers negotiated agreement and in accordance with the adopted salary schedule.

That Brian Kimmel be extended a one-year, 183 day limited contract for 2020-2021 as Instructional Coordinator at Class V, Step 12 in accordance with Section 10.10 of the teachers negotiated agreement and in accordance with the adopted salary schedule.

That Gilda McQuoid be extended a one-year, part-time limited contract for 2020-2021 for 3.50 hours per day for 183 days as Student Liaison at Class V, Step 12 in accordance with Section 10.10 of the teachers negotiated agreement and in accordance with the adopted salary schedule.

That Gilda McQuoid be issued a supplemental contract as a Substitute Caller for the 2020-2021 school year not to exceed \$10,000.00 in accordance with ORC 3319.11(1) and 3319.11(e).

That the following Workforce Development personnel be issued contracts for 2020-2021 school year as Fire Fighter Instructors, on an as needed as scheduled basis set by the Superintendent, at \$21.00 per hour pending proper certification and sufficient student enrollment and satisfactory criminal records background check in accordance with ORC 3319.11(1) and 3319.11(e):

Anthony Bernato	John Paul
Shaun Buehner	Christopher Pildner
Matt Burgett	Jacob Rice
Jim Ettinger	Van Robison
Christopher Gardner	Steve Sanford
Chad Kendzerski	Thomas Steele
Jim Krenisky	Beth Sundman

Derrick Krzys  
Wayne Lomas

Christopher Young

That the following Workforce Development personnel be issued contracts for 2020-2021 as PRN Instructors, on an as needed as Scheduled basis by the Superintendent, at \$25.00 per hour pending proper certification and sufficient student enrollment and satisfactory criminal records background check in accordance with ORC 3319.11(1) and 3319.11(e):

Dawn Bleau	Denise Manchester
Nichole Boruta	Cathy Marcy
Cynthia Burckhartte	Susan Niemi
Jane Christner	Loteia Presciano
Carol DeFina	Terri Robertson
Stephanie Grippe	Kathy Stevens

That Derrick Krzys be issued a part-time contract as EMT/Fire Coordinator from July 1, 2020 to June 30, 2021, on an as needed as scheduled basis set by the Superintendent, at \$22.50 per hour pending sufficient student enrollment, in accordance with ORC 3319.11(1) and 3319.11(e).

That Andrew Kelner be issued a one-year non-certificated administrative contract for 260/261 days as Workforce Development Outreach Program Coordinator beginning July 1, 2020 to June 30, 2021, in accordance with the non-bargaining salary schedule and in accordance with ORC 3319.02(A).

That Jacob Zappitelli be issued a contract for the 2020 Summer TANF WE as Youth Monitor from May 14, 2020 to August 28, 2020, on an as needed as scheduled basis by the Superintendent, at \$11.00/hour, pending proper certification and in accordance with ORC 3319.083. (Enclosed)

That Carolyn Garcia be issued a contract for the 2020 Summer TANF WE as Youth Monitor from May 11, 2020 to August 28, 2020, on an as needed as scheduled basis by the Superintendent, at \$11.00/hour, pending proper certification and in accordance with ORC 3319.083. (Enclosed)

ROLL CALL: Candela, yes; Fisher, yes; Hill, yes Kennedy, yes; Klingensmith, yes; Waid, yes; Barrickman, yes.  
Motion carried.

\* \* \* \*

It was moved by Mrs. Klingensmith and seconded by Dr. Waid That The Board approve the following Summer School Instructors pending sufficient student enrollment, approval from the Ashtabula County Health Department, proper certification, and satisfactory criminal records background check, the Superintendent recommends that contracts be issued at \$21.38 per hour, on an as needed, as scheduled basis, to the following individuals for the 2020 Summer School Program, and in accordance with ORC 3319.11(1) and 3319.11(e):

**SUMMER**  
**SCHOOL**  
**INSTRUCTORS**

Sarah Davis – Science Instructor  
Misty Hussing – Math Instructor  
Christina Sisk – Substitute  
Tiffanee Warner – English

ROLL CALL: Fisher, yes; Hill, yes Kennedy, yes; Klingensmith, yes; Waid, yes; Barrickman, yes; Candela, yes.  
Motion carried.

\* \* \* \*

It was moved by Dr. Barrickman and seconded by Mr. Candela that The Board accept the following donations. Letters of appreciation will be forwarded.

**DONATIONS**

The East Ashtabula Club donated \$2,000.00 to award scholarships to two students in the amount of \$1,000.00 each.

Joseph A. Misinec, Jr. donated one (1) upright freezer and one (1) chest freezer to the youth OPPORTUNITIES! Program.

ROLL CALL: Hill, yes; Kennedy, yes; Klingensmith, yes; Waid, yes; Barrickman, yes; Candela, yes; Fisher, yes.  
Motion carried.

\* \* \* \*

It was moved by Mr. Candela and seconded by Ms. Fisher that The Board approve Resolutions for 2020 Summer School If sufficient enrollment and approval obtained by the Ashtabula County Health Department is derived for the operation of summer school, we need a set of approved procedures and regulations for the 2020 Summer School program. Those procedures and regulations include:

**SUMMER**  
**SCHOOL**

2020 Schedule  
Attendance Regulations

Dress Code  
Discipline Code

Refund Procedure

Fee Schedule

Dr. Barrickman asked if we will do electronic signatures. Dr. Brockway answered no. We will have students enroll online and then have Guidance Counselors sign off that those are classes that will fulfill what they need.

ROLL CALL: Kennedy, yes; Klingensmith, yes; Waid, yes; Barrickman, yes; Candela, yes; Fisher, yes; Hill, yes. Motion carried.

\* \* \* \*

It was moved by Dr. Waid and seconded by Mr. Hill that in an effort to show our appreciation for the excellent demonstration of their competencies in their skill The Board approve resolutions be individualized by student and awarded to the many students that have competed and excelled in their respective skill area competitions at the regional, state and national levels.

**STUDENT ACHIEVEMENT**

Dr. Brockway wants to have resolution passed and then will hand out at the awards event or will mail them so the students have them.

ROLL CALL: Klingensmith, yes; Waid, yes; Barrickman, yes; Candela, yes; Fisher, yes; Hill, yes; Kennedy, yes. Motion carried.

\* \* \* \*

The Board had the first reading of the new, revised, and replacement policies including: Students at-risk for not Qualifying for a High School Diploma, School Calendar, Teacher Evaluation, Employment of the Treasurer, and Employment of the Superintendent.

**1st READING OF POLICY**

\* \* \* \*

It was moved by Mr. Candela and seconded by Mrs. Klingensmith that The Board Authorize the Superintendent to Enter into an Amended Agreement with Ashtabula County Department of Job and Family Services for increased funding for the Comprehensive Case Management and Employment Program (CCMEP) through the Youth Opportunities Program from October 1, 2019 to September 30, 2020 Pending Approval from the Ashtabula County Department of Job & Family Services and the County Commissioners.

**CCMEP AGREEMENT**

ROLL CALL: Waid, yes; Barrickman, yes; Candela, yes; Fisher, yes; Hill, yes; Kennedy, yes; Klingensmith, yes.  
Motion carried.

\* \* \* \*

It was moved by Dr. Barrickman and seconded by Mr. Candela that The Board Authorize the Superintendent to Enter into an Amended Service Agreement between the Buckeye Local School district to offer additional ELL Services (approved by their respective Board on March 17, 2020) due to an increase in enrollment from July 1, 2019 to June 30, 2020.

**ELL SERVICES  
AGREEMENT**

ROLL CALL: Waid, yes; Barrickman, yes; Candela, yes; Fisher, yes; Hill, yes; Kennedy, yes; Klingensmith, yes.  
Motion carried.

\* \* \* \*

It was moved by Mr. Candela and seconded by Mrs. Klingensmith that The Board Authorize the Superintendent to into a contract with the Ashtabula County Department of Job and Family Services to offer the 2020 TANF Summer Youth Employment Program beginning May 1, 2020 (pending approval by the County Commissioners).

**TANF SUMMER  
YOUTH**

ROLL CALL: Barrickman, yes; Candela, yes; Fisher, yes; Hill, yes; Kennedy, yes; Klingensmith, yes; Waid, yes.  
Motion carried.

\* \* \* \*

It was moved by Ms. Fisher and seconded by Dr. Waid to adjourn into executive session at 10:47 a.m.

**INTO  
EXECUTIVE  
SESSION**

ROLL CALL: Candela, yes; Hill, yes; Kennedy, yes; Klingensmith, yes; Waid, yes; Barrickman, yes; Fisher, yes. Motion carried.

\* \* \* \*

The board returned to regular Session by common agreement at 11:54 a.m.

**RETURNED  
EXECUTIVE  
SESSION**

\* \* \* \*

Student Personal Items

**SUPT'S  
REPORT**

Senior lockers were cleaned out by support staff. Students will come in by program areas to pick up their personal items. Staff will take items to their cars. Junior lockers will not be cleaned out. If someone wants their items they can call the principal.

Adult Program Restart

Dr. Brockway provided a handout. Restart has been approved by the Department of Health. LPN/RN Program will still be online.

Awards Ceremony Plan

Dr. Brockway provided a handout detailing procedure, dates, and times for ceremony. Ceremony has been approved by the County Healthy Department.

\* \* \* \*

It was moved by Ms. Fisher and seconded by Mr. Kennedy that The Board schedule a Special Board Meeting on Friday, May 22, 2020 at 9:00 a.m. in Room 104 of "A" building,

**SPECIAL  
MEETING**

ROLL CALL: Fisher, yes; Hill, yes; Kennedy, yes; Klingensmith, yes; Waid, yes; Barrickman, yes; Candela, yes. Motion carried.

\* \* \* \*

It was moved by Dr. Barrickman and seconded by Ms. Fisher that the meeting all future meetings be held at 10:00 a.m. in Room 104 of "A" building.

**MEETINGS**

ROLL CALL: Hill, yes; Kennedy, yes; Klingensmith, yes; Waid, yes; Barrickman, yes; Candela, yes; Fisher, yes. Motion carried.

\* \* \* \*

It was moved by Mr. Kennedy and seconded by Mr. Candela that the meeting be adjourned at 11:56 a.m. with the next regular meeting to be held on Monday, June 29, 2020 beginning at 10:00 a.m. in room 104 of "A" building.

**ADJOURNMENT**



May 18, 2020

ROLL CALL: Kennedy, yes; Klingensmith, yes; Waid, yes;  
Barrickman, yes; Candela, yes; Fisher, yes; Hill,  
yes. Motion carried.

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President

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Treasurer